

# Tidewater Women's Soccer League

P.O. Box 5231, Portsmouth, VA 23703

Email: [twslpresident@gmail.com](mailto:twslpresident@gmail.com)



## TWSL GUEST PLAYER POLICY

### 1. TEAM REPRESENTATIVE RESPONSIBILITIES:

- A. A Team Representative, herein referred to as a TR, shall contact their team weekly for attendance at the next game and report those numbers to the Division Coordinator.
- B. A TR shall report their need for Guest Players to the Division Coordinator via email no later than 48 hours prior to the kick-off of their scheduled match.
- C. It is the responsibility of the TR to ensure that all players on the roster, including Guest Players, sub fairly and equally.

### 2. GUEST PLAYER RESPONSIBILITIES:

- A. Guest Players are required to pay the MDCVSA annual insurance premium prior to registration.
- B. All Guest Players new to TWSL must have their age verified via a valid, government issued picture ID by a member of the Board before they can play.
- C. Guest Players are required to register at [www.twslva.org](http://www.twslva.org) and pay the registration fee/credit before they are added to the official Guest List. The Guest Player will have a bank of credits for each season registration. For each game night the Guest Player plays, a 'per game day fee' is deducted from the bank of credits.
- D. The Guest Player must have adequate credit prior to being assigned to play in a game. Once those credits have been exhausted, the Guest Player will be required to go back to [www.twslva.org](http://www.twslva.org) to reload credits to their account before being assigned to additional matches or being allowed to take the field or court. No exceptions will be made.
- E. If credits remain at the end of a season, TWSL will refund the Guest Player their credit balance via electronic debit/credit transfer.
- F. Each week, the respective Division Coordinator will contact the players on the Guest List to see who is available to play in any given game. Only those who respond they are available, and who have a valid credit balance, will be eligible to be assigned to a team for the week. All responses must be received no later

than 48 hours prior to the kick-off of the matches for the week in order to be considered for assignment.

- G. Any Guest Player assigned to a team will receive an email from the Division Coordinator with the TR carbon copied stating which team they have been assigned to, what color jersey to wear (both should always be brought just in case), and what time the match starts. At this time, the 'per game day fee' will be deducted from the Guest Player's account.
- H. If something should come up and the Guest Player needs to cancel, TWSL requires email notification to the Division Coordinator no later than 24 hours prior to the kick-off of the match which the Guest Player has been assigned. Otherwise, the Guest Player will be charged the 'per game day fee'. No refunds will be issued if this occurs.
- I. Guest Players who confirm their availability to play in a match, but do not show up to the match, will be charged and will NOT be provided a refund for that match.
- J. Guest Players who stated they were available to play, but were not assigned to a team for the week due to lack of necessity, will be notified via email letting them know that they were not assigned. No fee will be incurred if no assignment is made.
- K. Guest Players will be given a refund in the event of league cancelled games due to field closures, weather, etc. Notice of these cancellations will be provided at the league's earliest convenience via social media and/or email.

### **3. GENERAL INFORMATION:**

- A. Guest Players assigned to play for one game may NOT stay to play in a following match unless that match is deemed a forfeit prior to kick-off or the Division Coordinator has also assigned them to play in the other game.
- B. Guest Players assigned to a particular team for the evening may NOT switch to the other team in the match unless BOTH TRs agree to the change prior to kick-off, during water breaks (quarters), or during halftime. Other players on the roster (including Board members) CANNOT make this change. The only exception is if the TR has designated another player as acting TR, in their absence. The acting TR player assumes all TR responsibilities for the match (equipment, coin flip, etc.).
- C. Guest Players assigned to a team are expected to be given fair/equal playing time to the other players on the roster and should also sub fairly.